|  | **Welfare Request Form**  **Date Submitted: \_\_\_\_\_\_\_\_\_** |
| --- | --- |

## Guidelines

1. Incomplete welfare request forms will not be processed.
2. Requests will be prioritized according to the guidelines posted on the ASC website.
3. Please attach any supporting documents detailing the purpose of your request, including program descriptions, order forms, catalogs, item numbers, pamphlets, etc.
4. Please email additional questions to **USAFAasc@gmail.com ℅ Welfare Chair**
5. Forms may be scanned and emailed to USAFAasc@gmail.comor be mailed to the following address:

**Air Force Academy Spouses’ Club**

**C/O Welfare Chair**

**P.O. Box 78**

**USAFA, CO 80840**

## Applicant Information

| Name of Organization |  |  | This Organization Is: | Military/Civilian (Circle One) |
| --- | --- | --- | --- | --- |
| Point of Contact: |  |  | POC Phone Number: |  |
| POC Title: |  |  | POC Email Address: |  |
| Check Mailing Address: |  |  | City, State, Zip Code: |  |
| Amount Requested: |  |  | Total Event/Project Cost: |  |
| Organization Website Address |  |  | Check Payable to (no personal names): |  |
|  |  |  |  |  |

## Purpose of Organization

What is the mission statement of your organization, and how does it benefit our local, military community?

## Purpose of Funding

Please state the purpose of your funds request, and how it would be spent. Be as specific as possible.

## 

## Beneficiaries

| Total Number \_\_\_\_\_\_ Number that are Military \_\_\_\_\_\_ Number that are local \_\_\_\_\_\_\_ |
| --- |

If approved, how will this donation benefit the military and/or surrounding community?

## For Schools

All requests submitted on behalf of any school must have the prior approval of the Principal.

| Name of School: |  |
| --- | --- |
| Name of Principal: |  |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Date:** |

## For Internal Use Only

| Date Request Received: |  |  | Approved/Denied | Award Date: |
| --- | --- | --- | --- | --- |
| Award Amount: |  |  | Check Number: |  |

***Academy Spouses’ Club is a private organization. It is not part of the Department of Defense or any of its components, and it has no governmental status.***